

WELFARE OFFICER

RESPONSIBILITIES

To assist the secretary by being responsible for the welfare of unwell members.

REPORTS TO

Club Secretary

REQUIREMENT OF THE ROLE

Understanding of how this role fits within our Club

Liaise with members and the office

Common sense and discretion

PRINCIPLE DUTIES

- To send out 'get well' cards to members who are ill
- Arrange hospital or home visits
- Provide support to families as necessary
- To assist members with pastoral support
 - Provide information, advice, and guidance
 - May liaise closely with community agencies

GUIDELINE

Length of hospital outcome measure – consider 2/3 nights or more.